



City of North Tonawanda

Historic Preservation Commission

City Hall
216 Payne Ave.
North Tonawanda, NY 14120

Regular Meeting November 17, 2025, 6:00PM

Minutes

Present: Kristin Derby, Dennis Garland, Scott Kuebler, Chuck Weaver, Matt Bille
Excused: April Gampp, Erin Robinson

Meeting called to order 6:04pm.

Regular Business

New Business

COA 105 Main Street Recap following expedited email discussion. No majority support for LED signage with display conditions, instead conditional approval issued 11/13/25 for signage as submitted without LED portion. Additional exterior channel lighting signage requested and approved as submitted.

SHPO training is available at our request for HPC and any City staff at no cost. This is available in a digital format from SHPO staff. We can request a time/date and can look at this for 2026.

Old Business

CLG application was submitted for FY2025 funds. \$33,000 total requested for project title "Commission outreach, education, and continuation of Bennet Kit Home Intensive Level Survey". This figure does not require cash or in-kind match. (The CLG program has changed to no longer require in-kind match in order to streamline administration and reconciliation.) Amount was arrived at after asking for ballpark estimates from local preservation firms. During call to SHPO, reminded that surveying/landmarking is a critical part of Commission responsibilities.

Discussion on remaining DRI projects; have not come through HPC/COA review yet. Oliver Street and Fleishman Park public projects did not have final details at previous discussions.

Motion to close

1st Kristin Derby 2nd Dennis Garland
All in favor

5 Aye 0 Nay

Meeting close 6:43 pm.